

Minutes of first meeting of the Steering Committee held on 4th April 2012

1. **Present:** John Lewis (Chairman), Derek Allen, Ted Frankland, Larry Greenfield, Adam Lazaruk, Joy Payne, Laura Skinner, Sandra Towel, Gerry Wiles and by invitation Kathleen Greenfield.
2. **Apologies:** Clare Clark, Peter Crook, Rose Dale, Margaret Morbey and Andrew Yorke.
3. **Chairman's introduction:** Chairman John welcomed those in attendance and proposed that at this first meeting the Committee would focus on The Plan timetable and Topic Group reports.
4. **Housing Development:** Ted Frankland advised no meeting as yet but a draft agenda was being prepared.
5. **Business Development:** Derek Allen reported that at their first meeting a number of issues had been identified for further investigation.
 - The Village shop & The Bell P.H. – sustainability long term
 - Local farms, Youth Club 'CHUF' & other 'Not For Profit' organisations – their viewpoints need to be ascertained.
 - Village Hall – Plan required to address the general condition of the building
 - Cricket Club: Overlap of various uses with Village Hall.Discussion of this report resulted in the question of the feasibility of re-opening the village school being raised.
6. **Community & Leisure Facilities:** Nothing to report at this stage.
7. **Utilities, Roads & Transport, Public Services:** Nothing to report at this stage.
8. **Environment & Conservation:** Nothing to report at this stage.
9. **Distributors & Communications:** Gerry Wiles reported on result of mailing shot. 12 new e-mail and 3 paper registrations making a total to date of approximately 100 dwellings registered. 120 approx. still uncommitted. It was agreed to prepare for a further mailing shot timed after the next Forum meeting.
Draft to be prepared for circulation at this meeting. Draft to include some key bullet points that would, hopefully, produce more interest. **Action: John Lewis.**
10. **Plan Document:**
 - 10.1. **Presentation:** It was decided that the final document for outside publication should have a professional and uniform presentation. This would be achieved by nominating a suitably qualified editor (yet to be identified) to oversee the individual submissions from each of the working groups.
 - 10.2. **Timing:** It was agreed to target a first publication date for the consultation stage of Jan 2013 – this would require all work to be complete by the end of 2012.
As a first step it was agreed to have an information desk on the green as part of the Queen's Diamond Jubilee celebration on **Monday 4th June.**
In preparation for this each of the Topic Groups were asked to meet before the next Steering Group meeting and prepare a list of items that, in their opinion, were significant and of general interest. Coordinators to agree informally on any items that were sensed to be overlapping. The intention then, at this meeting, would be to design a plan for the day that would attract visitors and solicit constructive comment.

Chearsley Planning Forum

Items for consideration that were noted:

- Public transport.
- Broadband.
- Schooling
- Energy for heating – no natural gas supply.
- New housing

Action: All Group Coordinators

The objective would be to obtain a clear idea of the main concerns of residents. It should then be possible to identify the remaining key steps needed to produce the draft plan on time.

11. Any Other Business: None.

12. Date and time of next meetings:

FORUM: 1st May at 7.30 pm Chearsley Cricket Club.

STEERING GROUP: 15th May 8.00 pm, Chearsley Cricket Club